

# Portage County Board of Developmental Disabilities

2606 Brady Lake Road  
Ravenna, Ohio 44266

**January 16, 2019**  
**Regular Meeting following Organization Meeting**  
**Dennis M. Coble Administration Building**

## MINUTES

Michelle Sahr; called the regular meeting to order at 5:07pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Timothy Moran, Michelle Sahr,  
William Tarver

A quorum is present.

Administrative Staff Present (absences noted by Superintendent)

G. Brown, Supt., C. Brown, T. Byich, C. Clevenger-Morris, D, Cotton, M. Dolensky, K.  
Hill, L. Leslie, B. Puleo, G. Slapnicker, G. Smith, K. Smith, T. Torch, J. Vennetti, , G.  
Winsen

Excused: M. Condos, A. Hall, E. Martinez, K. Sumwalt ,

Guests present: Bob Berger, Probate Judge, Mark Frisone, Executive Director, Family &  
Community Services,

Staff: M. Smith, D. Lemasters, C. West

Public Comment: none.

Adopted a motion to approve minutes from Regular Meeting held December 19, 2018

Motion by T. Moran

Second by W. Tarver

Motion carried by voice vote

Motioned to approve the agenda for January 16, 2019 Regular Meeting as presented at table.

Motion by C. Fruscella

Second by J. Gargan

Motion carried by voice vote

Motion for the Ratification of the December 2018 Invoice Payments as authorized by the Superintendent.

Motion by C. Michael  
Second by K. Butler  
Motion carried by voice vote

Motioned for the Acceptance of the December 31, 2018 Financial Reports.

Motion by W. Tarver  
Second by J. Gargan  
Motion carried by voice vote

Board committee report: No committee meetings held

Motioned to approve Resolution 19-01-01 for Acceptance of Gifts, Memorials, Grants, and Donations for the Month of December 2018 in the amount of \$2,558.36

**RESOLUTION 19-01-01**

**ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF DECEMBER 2018**

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of December 2018 as specified below: and

<b>To:</b>	<b>From:</b>	
Happy Day School	Aurora One Fund	\$2,558.36
<b>Total</b>		<b>\$\$2,558.36</b>

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Gina Brown, Superintendent, & Diane Cotton, Director Business Management

The resolution was moved by **Carol J. Fruscella** seconded by **William Tarver**  
It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran	aye	Michelle Sahr,	
aye			
		William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 16, 2019** and an accurate copy of said resolution may be located in the official minutes of the Board.

\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 19-01-02 Participation in the Ohio Department of Transportation Cooperative Purchasing Program no fee to participate

**RESOLUTION 19-01-02**

**PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION  
COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation (hereinafter referred to as the "Department") for the purchase of machinery, material, supplies or other articles; and

THEREFORE, Be it ordained by the Portage County Board of Developmental Disabilities (hereinafter referred to as the "Board"):

**SECTION 1**

The Board Superintendent hereby requests authority in the name of the Board, to participate in the Department’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

**SECTION 2**

That the Board Superintendent is hereby authorized to agree in the name of the Board to be bound by all terms and conditions as the Director of Transportation prescribes.

**SECTION 3**

The Board Superintendent is hereby authorized to agree in the name of the Board to directly pay vendors, under each such contract of the Department in which the Board participates for items it receives pursuant to the contract.

**SECTION 4**

That the Board agrees to hold the Director of Transportation and the Department harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01 (B).

Submitted by: Gina Brown, Superintendent; Thomas Byich, Supervisor Transportation Services; and Diane Cotton, Director of Business Management,

The resolution was moved by **Kelly Butler** and seconded by **Carol J. Fruscella**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance will all legal requirements including Section 121.22 of the Ohio Revised Code.

The foregoing motion having been put to a roll call vote, the results of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	Michelle Sahr,	aye
		William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **January 16, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.

*Beverly Puleo*

Beverly Puleo, Assistant to the Superintendent

Motion to approved Resolution 19-01-03 for Membership in the Community, University, & Education (CUE) Cooperative Purchasing Association with the membership fee in the amount of \$200.00

**RESOLUTION 19-01-03**

**MEMBERSHIP IN THE COMMUNITY, UNIVERSITY, & EDUCATION (CUE)  
COOPERATIVE PURCHASING ASSOCIATION**

WHEREAS, the Board desires to continue the annual membership in the Community, University, & Education Purchasing Association (CUE) for the purpose of cooperative purchasing; and therefore be it

RESOLVED, the Board authorizes continued membership in the CUE for the term January 1, 2019 through December 31, 2019 at a cost of two hundred dollars (\$200.00); be it further

RESOLVED, the Superintendent is authorized to take any and all action to carry out this resolution.

Submitted by: Gina Brown, Superintendent and Diane Cotton, Director of Business Management.

The resolution was moved by **John Gargan** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	Michelle Sahr,	aye
		William Tarver,	aye

## CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 16, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.



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Beverly Puleo, Assistant to the Superintendent

Motion to approved Resolution 19-01-04 Request to Modify the Fiscal Year 2019 Appropriation Budget as approved by the Portage County Board of Developmental Disabilities per Resolution 18-04-01 with modification to the Fiscal Year 2019 Appropriation Budget by a decrease in the amount of one million, nine hundred forty-seven thousand, three hundred eighty dollars (\$1,947,380), for a total Fiscal Year 2019 Appropriation Budget amount of nineteen million, two hundred thirty-six thousand, six hundred twenty dollars (\$19,236,620)

**RESOLUTION 19-01-04****REQUEST TO MODIFY THE FISCAL YEAR 2019 APPROPRIATION BUDGET AS APPROVED BY THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES PER RESOLUTION 18-04-01**

WHEREAS, in accordance with Ohio Revised Code (hereinafter ORC) §5126.05(A)(5), the Portage County Board of Developmental Disabilities hereinafter Board) shall adopt a budget, authorize expenditures for the purposes specified in chapter 5126, and do so in accordance with §319.16 of the ORC; and

WHEREAS, the Superintendent and the Director of Business Management herein request that the Board authorize the modification of the fiscal year 2019 appropriation budget due to revised expenditure projections; now, therefore, be it

RESOLVED, that the Board does hereby approve and authorize a modification to the Fiscal Year 2019 Appropriation Budget by a decrease in the amount of one million, nine hundred forty-seven thousand, three hundred eighty dollars (\$1,947,380), with the modified amounts shown in the table below for a total Fiscal Year 2019 Appropriation Budget amount of nineteen million, two hundred thirty-six thousand, six hundred twenty dollars (\$19,236,620); and be it further

Account Number	Description	Budget	Modification	Modified Amount
<b>Fund 1340</b>	DD Operating Fund	\$20,958,000	(\$2,153,965)	\$18,804,035
<b>Fund 1343</b>	IDEA Part B Grant	\$41,000	\$8,385	\$49,385
<b>Fund 4100</b>	Capital Fund (Old)	\$150,000	(\$150,000)	\$0
<b>Fund 4101</b>	Capital Fund (New)	\$0	\$348,200	\$348,200
<b>Fund 8104</b>	Gift/Donation Fund	\$35,000	\$0	\$35,000
<b>TOTAL ALL FUNDS</b>		<b>\$21,184,000</b>	<b>(\$1,947,380)</b>	<b>\$19,236,620</b>

RESOLVED, that the Board herein requests that the Portage County Budget Commission so modify the county funds as detailed in this table; and be it further

RESOLVED, that in accordance with ORC § 319.16 and 5126.0220, the Board hereby authorizes the Superintendent to direct the Portage County Auditor to encumber funds and pay Board obligations in accordance with the Board’s approved Appropriation Budget as detailed in this resolution; and be it further

RESOLVED, that the Board hereby gives the Superintendent the authority to modify appropriation line items within any of the modified fund accounts listed in the Table above during fiscal year 2019 as revenues and needs change.

Submitted by: Gina Brown, Superintendent, & Diane Cotton, Director of Business Management

The resolution was moved by **Carol J. Fruscella** and seconded by **Kelly Butler**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye

Timothy Moran, aye

William Tarver, aye

Michelle Sahr, aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage county Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 16, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.



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Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 19-01-05 Amend Contract #20180411 for LLA, LLC for the services of a temporary speech/language therapist for sixty (60) hours of speech language pathology services in an additional amount of five thousand, one hundred dollars (\$5,100.00) with the total contract amount not to exceed two hundred fifteen thousand, one hundred dollars (\$215,100.00) for the term January 17, 2019 through August 15, 2019

**RESOLUTION 19-01-05**

**APPROVAL TO AMEND CONTRACT #20180411 WITH THE LANGUAGE LEARNING ASSOCIATES, LLC TO INCLUDE TEMPORARY SPEECH-LANGUAGE SERVICES**

WHEREAS, the Portage County Board of Developmental Disabilities (hereinafter Board) is in need of temporary speech and language services for the Board’s children’s program due to resignations; and

WHEREAS, the Board hereby approves an amendment of the contract with Learning Language Associates, LLC for the term of January 17, 2019 through August 15, 2019 for sixty (60) hours of speech language pathology services in an additional amount of five thousand, one hundred dollars (\$5,100.00) with the total contract amount not to exceed two hundred fifteen thousand, one hundred dollars (\$215,100.00); and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent; Alicia Hall, Director of Education and Child Development; and Diane Cotton, Director of Business Management

The resolution was moved by **William Tarver** and seconded by **Timothy Moran**



It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	Michelle Sahr,	aye
		William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 16, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.

\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motioned to approve a Knights of Columbus Proclamation to recognize twenty-nine (29) years of sponsoring Special Olympics Bowling—*scheduled for Saturday, February 9, 2018, Spins Bowl Kent*

Motion by K. Butler  
Second by W. Tarver

Motion carried roll call vote as follows, Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, aye, Ralph Kletzien, aye, Cheri Michael, aye, Timothy Moran, aye, Michelle Sahr, aye

**PROCLAMATION OF APPRECIATION**

WHEREAS, Portage County Chapter Knights of Columbus member councils have dedicated time, energy, and commitment for twenty-nine years of bowling recreation and to provide individuals the opportunity to socialize with the community; and

WHEREAS, individual achievement and recognition is achieved by this bowling event; and

WHEREAS, the Portage County Board of Developmental Disabilities extends sincere

appreciation and thank you to:

- Aurora Council #14186
- Garrettsville St. Ambrose Council #11801
- Kent Council #1411
- Mantua Council #3766
- Newman Center #15312
- Randolph St. Joseph Council #2039
- Ravenna Council #1417
- Rootstown St. Peter’s Council #5173
- Streetsboro Council #4571
- Windham St. Andrew’s Council #4431

Who have given of themselves to provide the opportunity for individuals to participate in the Special Olympics Bowling Invitational; and therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities appreciates, commends, and recognizes each of the named Councils, thanking each chapter for the opportunity to participate in the Annual Special Olympics Bowling Invitational.

Kelly Butler  
John Gargan  
Timothy Moran,

Carol J. Fruscella  
Cheri Michael  
Michelle Sahr

William Tarver

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held January 16, 2019 and an accurate copy of said proclamation may be located in the official minutes of the Board.

\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motioned to Amend:

Policy 6.11 *Family Support Services Program:*  
to reflect new rule, which addresses FSSP—5123-4-01 *Administration and operation of county boards of developmental disabilities* that replaces rescinded rule 5123:2-1-02; policy language remains unchanged

Motion by W. Tarver

Second by K. Butler  
Motion carried by voice vote

Motioned for approval for Superintendent to approve Policy Amendments if only a rule number is changed/rescinded/new rule is effective with no change to policy language

Motion by T. Moran  
Second by C. Fruscella  
Motion carried by voice vote

The following Management Reports were reported:

*Community Outreach Coordinator:* Thank you for approving Policy 6.27 (External Communications Policy) at the last meeting.

**Social Media Growth:** Facebook—Following the creation of the department (July 23, 2018), our social following on Facebook has seen exponential growth. 166 Lifetime Total Likes Increase: The total number of people who have liked our Page. 7,007 Engaged Users: The number of people who engaged with our Page. Engagement includes any click or story created. (Unique Users) 88,806 Total Impressions: The number of times any content from our Page or about our Page entered a person's screen. This includes posts, check-ins, ads, social information from people who interact with our Page and more.

**Moving Forward:** We're in the process of re-focusing the website to include information essential to the services and supports we provide. This includes working to identify new and creative forms of technology to better support our programs and goals. (Ex. Cognito Forms)

1. We're re-identifying new ways to support our providers, while making considerations as to how we can use communications to bring them to the table and support their needs/goals.
2. We're developing a focused media campaign (Faces Of DD) that allows us to communicate with the public what we do and how we impact the lives of those we serve.
3. We're moving the development and designing of external communications pieces (newsletter, brochures, flyers, etc.) entirely to my office to allow for lower production costs.

*Community and Provider Relations:* Planning meeting with self-advocates held for 2019 OSDA NE Regional Meeting we are hosting on March 21<sup>st</sup> at the Ravenna Elks, committee is comprised of five (5) self-advocates

A Self-Advocacy Meeting held on December 13 at Reed Memorial Library with 10 persons in attendance. Day meetings are held on even numbered months with evenings meetings on odd number months at the Reed Memorial Library, Ravenna

Swimming season complete, 10 athletes participated in State games in December Assisted with the Knights of Columbus Basketball for Shootout on January. 12. There were twenty-two (22) participants.

Bowling—Second session starts January 9<sup>th</sup> under Unified Resources Recreation  
Special Olympics received \$156.85 from the Raising Cane's fundraiser  
Special Olympics has its own Facebook Page

Continuing to attend the Coffee and Tea with the Autism group in Ravenna  
Met with Intervention Specialist, OT and Guidance Counselors from Aurora HS.  
Discussed Transition needs of HS, Advocacy opportunities and DSP jobs for HS  
Students

#### Provider Relations

Michelle and Karen met with Stacy Timms at Constant Companions to discuss  
support needs

Quarterly Provider meeting held December 5, 2018 with twenty-one (21)  
providers in attendance; speaker was from DODD presenting pertinent provider  
information

Met with Nancy Neely from OACB regarding Provider Partnership Project

Service and Support Administration: We continue to discuss ways to lower  
costs but still meet the needs of the individuals that we serve. We continue to  
look at remote supports, reducing waiver costs, shared living, sharing  
roommates to reduce the cost instead of living by themselves, and sometimes  
just reducing unnecessary supports.

Scheduled remote tours twice a month. 2<sup>nd</sup> Thursday of the month from 8-10 and  
the 4<sup>th</sup> Thursday of the month from 3-5. If anyone wants different days to tour  
the remote area they should contact their SSA.

*Transition Bootcamp* dates/speakers have been finalized as follows: February 5,  
2019—630-830pm. Topic/Speaker: *SSI/SSDI*, Attorney Elizabeth Warren

March 5, 2019—630-830pm—Topic/Speaker: *Guardianship*, Michael  
Kirkman, DRO Attorney

April 9, 2019—630-830pm, Topic/Speaker: *Medicaid/Medicaid Benefits* Tri-  
County Independent Living Center, John Ballard Executive Director and Tami  
Gaugler, Assistant Director.

All the above are at the Ravenna Library.

Britta Hough from DODD is going to do a training regarding outcomes and  
supports for adult day and vocational habilitation. Sent an email waiting for a  
response probably in March or early April.

Reviewed December 2018 Personnel Report: Lynn Leslie, Director of Human Resources, ,  
reported a new position of an Investigative Agent has been added to the Table of Organization  
upon recommendation from the 2018 DODD Accreditation Team; the abolishment of a Speech  
Language Specialist in the Children's Services Program and an Instructor Assistant position  
upon the retirement of Terri Kaehne, Instructor Assistant, Children's Services Program effective  
December 31, 2018..

#### Recap of Personnel Actions for December 2018

As of December 2018, there were 99 employees including seven (7) intermittent positions

and two (2) vacancies.

**Positions Added/Abolished:**

Added: Investigative Agent, effective December 19, 2018

Abolished: Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), effective December 31, 2018

Speech-Language Pathologist, 240 days, 7 hrs/day (Children's Services), effective December 31, 2018

**Job Postings/Vacancies**

School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), vacant August 28, 2018, Posted September 10-28, 2018, filled January 22, 2019

Investigative Agent, 260 days, 8 hrs/day (Administration), new position posted December 19, 2018-January 11, 2019, Recruiting

Speech-Language Pathologist, 240 days, 7 hrs/day (Children's Services), vacant October 5, 2018, posted December 19, 2018-January 11, 2019, Recruiting

**Supplemental Positions:****New Hires:****Promotions/Transfers:****Reclassifications:****Additional Assignments:****Supplemental Agreements:****Separations:****Retirements:**

Terri Kaehne Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), effective December 31, 2018

Reviewed December 2018 Enrollment Report with enrollment of 981 beneficiaries for the month of December representing an increase of twenty-five (25) and a decrease of twenty-three (23) beneficiaries from November 2018.

The Superintendent reported on the following:

- DODD Director—Governor DeWine selected Jeff Davis as the new Director. Jeff Davis previously served as a deputy director at DODD from 1991 to 2007 and oversaw legislative and rule-making activities. During his previous tenure at the department, Davis also oversaw public information and parent and self-advocacy initiatives. Davis has also served as director of integrated health services for Buckeye Community Health Plan, a managed care plan that contracts with the State of Ohio to provide services for Medicaid recipients. Davis joined OPRA in 2011 as the organization's director of government affairs. In this role, he acted as the organization's voice at the Ohio Statehouse and coordinated feedback on and the implementation of statewide policy issues affecting Ohioans with developmental disabilities. OPRA's membership includes more than 150 for-profit and non-profit organizations providing services to people with developmental disabilities.

- Governor DeWine signed an executive order Establishing Ohio as a *Disability Inclusion State and Model Employer of Individuals with Disabilities*
- Other pertinent laws:

<a href="#"><u>HB 24</u></a>	Modify veterans organization property tax exemption	New language added by an OACB amendment would clarify tax-exempt status of certain housing for people with developmental disabilities.	Signed into law by the Governor
<a href="#"><u>HB 318</u></a>	Define qualifications, duties of school resource officers	Includes funding for board of DD school safety programs	Signed into law by the Governor
<a href="#"><u>HB 572</u></a>	PERS credit for non-teaching school employees	Allows board employees working 9- or 10-month calendars to earn a full year of PERS service credit	Signed into law by the Governor
<a href="#"><u>HB 595</u></a>	Revise law of wills, trusts, and suspicious deaths	Includes language to allow the creation of Guardianship Services Boards on a single county or multi-county basis.	Signed into law by the Governor
<a href="#"><u>SB 144</u></a>	Establish Opportunities for Ohioans with Disabilities Council	Would consolidate three state boards into one inclusive board, the majority membership of which would be people with disabilities.	Signed into law by the Governor

- EVV-The Ohio Department of Medicaid allows agency providers to choose and certify an alternate Electronic Visit Verification (EVV) system to use for the Ohio EVV Program. An alternate EVV system is an EVV system that is not the EVV system ODM provides through Sandata Technologies.

Phase 2 Alternate EVV certification and recertification processes officially open January 7, 2019. DODD has joined the Ohio Provider Resource Association to offer free regional training sessions about provider compliance. The *Back to Basics* series starts in February with training focused on personal funds

*Back to Basics*-February 2019 Training series- "Personal Funds"-NE Region-Summit County February 8, 2019, 9:00am and February 8, 2019, 1:00pm at the Summit County Board of Developmental Disabilities

Summit County, 89 E. Howe Road, Tallmadge, OH 44278

*Back to Basics*-March 2019 Training series- "Trauma-Informed Care/BRIDGES"-NE Region-Geauga County March 6, 2019, 9:00am and March 6, 2019 1:00pm at Geauga County Board of Developmental Disabilities

Geauga County- GCBDD Gymnasium, 8200 Cedar Road, Chesterland, OH 44026

The President announced Next Regular Board Meeting:

Wednesday, February 20, 2019 Regular Board Meeting, 5:00pm, at the Dennis M. Coble Administration Building

At 5:55p.m., the Board entered Executive Session in the Board Room with no action to be taken following Executive Session.

Motion by C. Fruscella  
Second by W. Tarver

For the following identified reason:

- ( ) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; indicate reason: \_\_\_\_\_
- ( ) To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- ( ) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- ( x ) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- ( ) Matters required to be kept confidential by federal law or rules or state statutes.
- ( ) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	YES	NO	
( )	( x )	( )	KELLY BUTLER
( )	( x )	( )	CAROL J. FRUSCELLA
( )	( x )	( )	JOHN GARGAN JR
( )	( x )	( )	CHERI MICHAEL
( )	( x )	( )	TIMOTHY MORAN
( )	( x )	( )	MICHELLE SAHR
( )	( x )	( )	WILLIAM TARVER

Motion to adjourn executive session at 6:30pm

Motion by C. Fruscella  
Second by W. Tarver

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver,

aye.

Motion to return to open session 6:31 p.m.

Motion by W. Tarver

Second by T. Moran

Motion carried.

Action taken from Executive Session:

Motion to approve Resolution 19-01-06 Approval of Collective Bargaining Agreement with the Ohio Association Of Public School Employees Local 044 for the period January 1, 2019 through December 31, 2020

**RESOLUTION 19-01-06**

**APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCAL 044 FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2020**

WHEREAS, the collective bargaining agreement (hereinafter CBA) between the Portage County Board of Developmental Disabilities (hereinafter Board) and the Ohio Association of Public School Employees Local 044 (hereinafter OAPSE Local 044) expired on December 31, 2018, and

WHEREAS, the OAPSE Local 044 and Board negotiation teams reached tentative agreement on a new two-year CBA on January 9, 2019; and

WHEREAS, the Superintendent has received notification that the OAPSE Local 044 membership ratified the tentative CBA on January 16, 2019; and

WHEREAS, negotiations for a successor CBA began December 17, 2019 and resulted in a 'tentative agreement' which provides for a successor CBA for the period January 1, 2019 through December 31, 2020 that includes the following provisions: That OAPSE covered employees receive a fifty cent (.50) per hour wage increase effective September 1, 2019 and a fifty cent (.50) per hour wage increase effective September 1, 2020; Health insurance language that provides that employees will receive health benefits and pay premiums in the amounts as determined by negotiations with PCEADD Unit A, with the exception that the part-time employee share for family coverage remains at 17%.; Increased the longevity payment amount from \$228 to \$250 which is received as a one-time payment upon completion of 9, 12, 15 and 20 years of service; Miscellaneous administrative changes including deleting the Fair Share Fee language and deleting language regarding 240-day employees; and

WHEREAS, the Superintendent, the Director of Human Resources, the Supervisor of



Transportation Services, and the Board’s Labor Consultant Attorney Ronald Habowski herein recommend approval of the two-year CBA with OAPSE Local 044 as presented at this regular meeting on January 16, 2019; now therefore be it

RESOLVED, that the Board hereby approves the CBA between OAPSE Local 044 and the Board for the period January 1, 2019 through December 31, 2020; and be it further

RESOLVED that the Board herein directs the Superintendent to submit this CBA to the Portage County Commissioners requesting their action on the CBA for the period January 1, 2019 through December 31, 2020; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this CBA.

Submitted by: Gina Brown, Superintendent; Lynn Leslie, Director of Human Resources; Thomas Byich, Supervisor of Transportation Services, and Ronald J. Habowski, Esq., Board Labor Consultant.

The resolution was moved by **William Tarver** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael	aye
Timothy Moran,	aye	Michelle Sahr,	aye
		William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 16, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

The President asked if any other business needed to come before the Board. There being none, he called for a motion for adjournment at 6:32pm

Motion by J. Gargan  
Second by W. Tarver  
Motion carried by voice vote.

**INFORMATION**

- Saturday, January 12, 2019** Knights of Columbus Basketball Shoot-Out, Happy Day School  
Registration and warm ups start at 11:00am and the shootout begins at 12:00 pm
- Tuesday, January 15, 22, 29, 2019** Board Eligible Family Swim, 6:00-7:30pm, Happy Day School;  
(Note: Tuesday only due to lifeguard availability)
- Monday, January 14, 2019** Parent Council Meeting, Reed Memorial Library, 6:30 PM
- Monday, January 21, 2019** MLK Birthday-Agency Closed
- Tuesday, February 5, 12, 19, 26, 2019** Board Eligible Family Swim, 6:00-7:30pm, Happy Day School  
(Note: Tuesday only due to lifeguard availability)
- Friday, February 8, 2019** Valentine’s Day Dance hosted by Unified Resources Recreation, 6:00-8:00pm, Kent State University Beall Hall Studio A
- Saturday, February 9, 2019** Knights of Columbus Special Olympics Bowling, Color Guard at 11:45am, Spins Bowl Kent
- Monday, February 11, 2019** Parent Council Meeting, 6:30pm, Reed Memorial Library
- Thursday, February 14, 2019** Valentine's Party & School Spirit Day—Wear Red and White, Children’s Program, 9:30am
- Monday, February 18, 2019** Children’s Services Program, In-service, no school for all students
- Wednesday, February 20, 2019** Genetics Outreach Clinic, Happy Day School, 9:00am-3:00pm

**Special Olympics Basketball**

- January 19, 2019 Flashes 12:00pm; Thunder 1:30pm, at Ashtabula
- January 22, 2019 Flashes @ Summit DD, 6:00pm
- January 26, 2019 Thunder @ Lake, 10:00am
- January 31, 2019 Flashes @ Lake, 6:30pm
- February 4, 2019 Thunder @ Mahoning DD. 6:30
- February 5, 2019 Thunder @ Summit. 6:00
- February 9, 2019 Blue Streaks Thunder Flashes @Medina time TBA
- February 21, 2019 Flashes @ Mahoning Public. @6:00

Respectfully Submitted,



Beverly Puleo, Assistant to the Superintendent



Michelle Sahr, President



Kelly Butler, Secretary