

Portage County Board of Developmental Disabilities

2606 Brady Lake Road
Ravenna, Ohio 44266

December 18, 2019
Regular Meeting
Dennis M. Coble Administration Building

MINUTES

Michelle Sahr; President, called the regular meeting to order at 5:05pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Timothy Moran, Michelle Sahr, William Tarver

A quorum is present.

Administrative Staff Present

G. Brown, Supt. absent, T. Beatty, T. Byich, C Clevenger-Morris, D, Cotton, M. Dolensky, L. Fechter, L. Leslie, B. Puleo, G. Slapnicker, G. Smith, K. Smith, J. Vennetti

Excused: A. Hall

Guests present: Phil Miller, CEO. Portage Industries, Inc., Sandy Allen, Portage Industries, Inc., Robert Dunn, Superintendent, Southeast School District, Pat Youel, Assistant Principle, Southeast Local School District
Staff: J. Golden, D. Lemasters, N. Nadasky, B. Orth, K Searfoss, C. West

Public Comment: no requests

Diane Cotton. Director of Business Management introduced Jasmine Golden, Business Management Supervisor, effective November 25, 2019.

Board President, Michelle Sahr, presented the 2019 Earl and Mary Lohr Community Service Award to Pat Youel, Assistant Principle and football Head Coach, Southeast Local School District.

Adopted a motion to approve minutes from Regular Meeting held November 20, 2019; Emergency Meeting held December 2, 2019.

Motion by T. Moran

Second by W. Tarver

Motion carried by voice vote

Motioned to approve the agenda for December 18, 2019 Regular Meeting with Addition of Any

Resolutions/Motions Action from The Executive Session

Motion by C. Fruscella
 Second by C. Michael
 Motion carried by voice vote

At 5:12pm, the Board entered Executive Session in the Board Room with action to be taken following Executive Session.

Motion by W. Tarver
 Second by K. Butler

For the following identified reason:

- (x) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual;
 indicate reason: employment of public employee
- (x) To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- () Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- () Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- () Matters required to be kept confidential by federal law or rules or state statutes.
- () Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public boy of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	YES	NO	
()	(x)	()	KELLY BUTLER
()	(x)	()	CAROL J. FRUSCELLA
()	(x)	()	JOHN GARGAN JR
()	(x)	()	CHERI MICHAEL
()	(x)	()	TIMOTHY MORAN
()	(x)	()	MICHELLE SAHR
()	(x)	()	WILLIAM TARVER

Motion to adjourn executive session at 6:34 pm.

Motion by C. Fruscella

Second by C. Michael

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye. William Tarver, aye.

Motion to return to open session 6:35 p.m.

Motion by C. Michael

Second by W. Tarver

Motion carried.

Action taken from Executive Session:

Motioned to approve Resolution 19-12-06 to appoint an Interim Superintendent

RESOLUTION 19-12-06

APPOINTMENT OF INTERIM SUPERINTENDENT

whereas, the Portage County Board of Developmental Disabilities (hereinafter Board) placed Superintendent Gina Brown on paid administrative leave effective October 22, 2019; and

WHEREAS, the Board appointed Bill Whitacre, Superintendent for the Mahoning County Board of Developmental Disabilities (hereinafter Mahoning DD) as interim superintendent effective October 29, 2019, subject to reaching an agreement with Mahoning DD for sharing superintendents; and

WHEREAS, prior to finalizing an agreement with Mahoning DD, Mr. Whitacre informed the Board he is unable to accept the appointment as interim superintendent; and

WHEREAS, John Vennetti, Director of Service and Support Administration is qualified and willing to serve as interim superintendent; now therefore be it

resolved, that the Board hereby rescinds the appointment of Bill Whitacre as interim superintendent; and be it further

RESOLVED, that the Board hereby appoints John Vennetti interim superintendent effective September 19, 2019.

The resolution was moved by **William Tarver** and seconded by **John Gargan**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the

public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

Certification

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **December 18, 2019**, and an accurate copy of said resolution may be located in the official minutes of the board.



Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 19-12-078 to rescind the authorization of Michelle Dolensky to sign documents required superintendent signature.

RESOLUTION 19-12-07

RESCIND AUTHORIZATION FOR MICHELLE DOLENSKY TO SIGN DOCUMENTS REQUIRING SUPERINTENDENT SIGNATURE

whereas, at its meeting of November 20, 2019, the Portage County Board of Developmental Disabilities (hereinafter Board) authorized Michelle Dolensky, Director of Community and Provider Relations and holder of a current DODD Superintendent Certificate, to sign documents requiring superintendent signature; and

WHEREAS, the Board appointed John Vennetti as interim superintendent effective December 19, 2019; now therefore be it

resolVed, that the Board hereby rescinds the authorization for Michelle Dolensky to sign documents requiring superintendent signature effective December 19, 2019.

The resolution was moved by **William Tarver** and seconded by **Carol J. Fruscella**
It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

Certification

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **December 18, 2019**, and an accurate copy of said resolution may be located in the official minutes of the board.



Beverly Puleo, Assistant to the Superintendent

Motion for the Ratification of the November 2019 Invoice Payments.

Motion by C. Michael
Second by W. Tarver
Motion carried by voice vote

Note: Board Member, Kelly Butler, left meeting at 6:44pm.

Motioned for the Acceptance of the November 30, 2019 Financial Reports.

Motion by T. Moran
Second by J. Gargan
Motion carried by voice vote

Board committee report: Facility/Program Committee Meeting—December 10, 2019
Cheri Michael, Chair
The Committee does not recommend approval of Portage Industries, Inc. request to lease additional space at the State Route 88 facility and the Committee will continue discussion of the sale of the State Route 88 facility.

Motioned to approve Resolution 19-12-01 for the Acceptance of Gifts, Memorials, Grants, and Donations for the Month of November 2019 in the amount of \$3,066.62

RESOLUTION 19-12-01

ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF NOVEMBER 2019

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of November 2019 as specified below: and

To:	From:	
Happy Day School	Aurora One Fund	\$3,066.62
	Total	\$3,066.62

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Diane Cotton, Director Business Management

The resolution was moved by **John Gargan** seconded **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a meeting held on **December 18, 2019** and an accurate copy of said resolution may be located in the official minutes of the Board.

Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 19-12-02 for the Approval of a Contract with the North East Ohio Network (NEON) for Council of Government Expenditures for the period January 1, 2020 through December 31, 2020 in an amount not to exceed Two Hundred Eighty-Five Thousand Dollars (\$285,000.00), a 21% decrease from the calendar year 2019 agreement

RESOLUTION 19-12-02

APPROVAL OF A CONTRACT WITH THE NORTH EAST OHIO NETWORK (NEON) FOR COUNCIL OF GOVERNMENT EXPENDITURES FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN AN AMOUNT NOT TO EXCEED TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000.00)

WHEREAS, in 1999, the Portage County Board of Developmental Disabilities (hereinafter Board) and The North East Ohio Network (hereinafter NEON), a Council of Governments (COG) established under Chapter 167 of the Ohio Revised Code, entered into an agreement to establish a relationship under which NEON would undertake certain administrative actions on behalf of the Board related to the administration of residential services; and

WHEREAS, NEON, on behalf of and upon approval of the Superintendent or his/her designee, uses Board-provided levy and state-generated funds for the payment and/or administration of various Board functions and services, such as supported living services, other residentially-related services, quality assessments registered nursing reviews, backup major unusual incident investigative services, Family Support Services Program administration, delegated nursing training, provider compliance services, eligibility determinations, assessments, interim service and support administration services, and other community-based services and supports; and

WHEREAS, it is desirable that the relationship between the Board and NEON continue so that NEON can continue to perform such functions during 2020; now therefore be it

RESOLVED, that the Board herein authorizes entry into an agreement with NEON for the period of January 1, 2020 through December 31, 2020 for the performance of and payment by NEON, as authorized by the Superintendent or his/her designee for the functions and/or services listed above, in an amount to be provided to NEON by the Board not to exceed two hundred eighty-five thousand dollars (\$285,000.00) in calendar year 2020, a 21% decrease from the calendar year 2019 agreement; and be it further

RESOLVED, that the Superintendent or his/her designee is further authorized to take any and all actions to carry out this resolution.

Submitted by: Diane Cotton, Director of Business Management

The resolution was moved by **Cheri Michael** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental

Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **December 18, 2019**, and an accurate copy of said resolution will be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 19-12-03 for the Authorization to Amend Contract #20190238 with Portage Industries, Inc. for the term January 1, 2019 through December 31, 2019 for an additional amount of Five Thousand Dollars (\$5,000.00) with a total contract amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000.00) as additional funds are needed to provide additional employment support services for the remainder of the 2019

RESOLUTION 19-12-03

AUTHORIZATION TO AMEND CONTRACT #20190238 WITH PORTAGE INDUSTRIES, INC. FOR THE TERM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 FOR AN ADDITIONAL AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000.00) WITH A TOTAL CONTRACT AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00)

WHEREAS, the Portage County Board of Developmental Disabilities (hereinafter Board) currently has contract agreement #20190238 with Portage Industries, Inc. (hereinafter Vendor) for the calendar year 2019; and

WHEREAS, the current 2019 Portage Industries, Inc. employment supports line item of the contract allocation of twelve thousand dollars (\$12,000.00) is depleted and additional funds are needed to provide additional employment support services for the remainder of the 2019; now therefore be it

RESOLVED, that the Board hereby approves and authorizes the Superintendent to enter into an amendment with the Vendor for the contractual period of January 1, 2019 through December 31, 2019 for an additional amount of five thousand dollars (\$5,000.00) with a total contract maximum amount not to exceed one hundred twenty thousand dollars (\$120,000.00) ; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this contract.

Submitted by: John Vennetti, Director of Service and Support Administration and Diane Cotton, Director of Business Management;

The resolution was moved by **Carol J. Fruscella** and seconded by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **December 18, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 19-12-04 for the Approval of an Agreement with Portage Industries, Inc. for the period January 1, 2020 through December 31, 2020 in an amount not to exceed One Hundred Fifty-One Thousand, Five Hundred Dollars (\$151,500.00)

RESOLUTION 19-12-04

APPROVAL OF AN AGREEMENT WITH PORTAGE INDUSTRIES, INC. FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-ONE THOUSAND, FIVE HUNDRED DOLLARS

(\$151,500.00)

WHEREAS, the Portage County Board of Developmental Disabilities (hereinafter Board) currently has a contract with Portage Industries, Inc. (hereinafter Vendor) which expires on December 31, 2019; and

WHEREAS, both the Board and the Vendor are desirous of continuing a contractual relationship for the provision adult day supports/vocational habilitation, individual employment support, non-medical transportation and consumer employment provided by the Vendor and paid for by the Board; now, therefore be it

RESOLVED, that the Board hereby approves and authorizes the Superintendent to enter into a contract with the Vendor to pay for services for a contractual period of January 1, 2020 through December 31, 2020 in an amount not to exceed one hundred fifty-one thousand, five hundred dollars and no cents (\$151,500.00); and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this contract.

Submitted by: John Vennetti, Director of Service and Support Administration and Diane Cotton, Director of Business Management;

The resolution was moved by **William Tarver** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye

Michelle Sahr, aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **December 18, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.

Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 19-12-05 for the NEON Authorized Alternate Representative—Tara Beatty, Business Office Supervisor, effective January 1, 2020, with title change to Director of Business Management effective February 1, 2020

RESOLUTION 19-12-05

NEON AUTHORIZED ALTERNATE REPRESENTATIVE

WHEREAS, the Portage County Board of Developmental Disabilities (herein after the Board) is a member of a Council of Governments along with other such boards, and

WHEREAS, said Council of Governments is known as the Northeast Ohio Network, or NEON, and

WHEREAS, there are occasions when, due to scheduling conflicts or other circumstances, the Superintendent cannot attend scheduled or emergency meetings of the NEON Council, and.

WHEREAS, the Board authorizes the Business Office Supervisor, Tara Beatty, to act as the designated authorized representative to the NEON Council at the behest of the Superintendent, now therefore be it

RESOLVED, the Board appoints Business Office Supervisor, Tara Beatty, effective January 1, 2020 (title change effective February 1, 2020 as Director of Business Management) as the designated authorized representative in absence of the named Superintendent to the NEON Council, and be it further

RESOLVED, that the Superintendent or his/her designee is further authorized to take any and all actions to carry out this resolution.

Submitted by: Diane Cotton, Director of Business Management

The resolution was moved by **William Tarver** and seconded by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **December 18, 2019**, and an accurate copy of said resolution will be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motioned to approve the Knights of Columbus Proclamation to recognize forty-three (43) years of sponsoring the Annual Basketball Shootout January 11, 2020 at Happy Day School

PROCLAMATION OF APPRECIATION

WHEREAS, member councils of the Portage County Chapter Knights of Columbus have dedicated time, energy, and commitment in providing individuals the opportunity to socialize with the community, and

WHEREAS, for forty-three years, the councils have enriched the achievements, recognitions and friendships of the participants, and

WHEREAS, the following councils have given of themselves to provide the opportunity for individuals to participate in the Annual Free Throw Contest, and

- Aurora Council #14186
- Garrettsville St. Ambrose Council #11801
- Kent Council #1411
- Mantua Council #3766
- Newman Center #15312
- Randolph St. Joseph Council #2039
- Ravenna Council #1417
- Rootstown St. Peter’s Council #5173
- Streetsboro Council #4571
- Windham St. Andrew’s Council #4431

THEREFORE BE IT RESOLVED, the Portage County Board of Developmental Disabilities appreciates, commends, and recognizes each of the named Councils, and extends gratitude to each council for the opportunity to participate in the Annual Free Throw Contest.

Carol J. Fruscella
Cheri Michael
Michelle Sahr

John Gargan, Jr.
Timothy Moran
William Tarver

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held December 18, 2019, and an accurate copy of said proclamation may be located in the official minutes of the Board.

Beverly Puleo, Assistant to the Superintendent

Motioned to Rescind Policy 7.07 *Fixed Assets* to be incorporated into Policy 7.12

Motion by C. Michael

Second by J. Gargan

Motion carried by voice vote

Motioned to amend Policies: 7.01 *Financial Planning and Management*—reflect new rule
7.03 *Competitive Bidding Requirements and Exceptions*—
simplify policy
7.04 *Accounts Payable*—clarify language
7.12 *Property Inventory*—incorporate Policy 7.07

Motion by W. Tarver

Second by J. Gargan

Motion carried by voice vote

The following Management Reports were reported:

Community Outreach Coordinator: Christopher Clevenger-Morris—reported

- Transition in progress with the new ‘branding:’ the website is being updated; promotional items reflecting new logo; brochures will be updated; forms are being revised

Community and Provider Relations: Michelle Dolensky, Director, informed the Board regarding:

➤ Provider Relations:

- First Trauma Informed Care Training held for Providers with 15 in attendance as well as Frontline Supervisor Trainings with 17 in attendance. First Quarter 2020 Training and meeting calendar created, copies at Table. Courses offered include FA/CPR, Trauma Informed Care, Frontline Supervisor, Advanced Competency, Medication Certification, Initial/Annual Provider Training, UI/MUI

➤ Advocacy (Colleen):

- Day Advocacy Meeting—18 in attendance, January and February meetings to be held on the third Wednesdays. Remainder of 2020 Calendar of meetings is still in progress. Working with Library on room availability.
- OSDA Regional meeting is scheduled for March 19th. There are seven self-advocates working on the planning committee
- Community Resources/Special Olympics:

- Winter sports which include Basketball, Cheerleading and Swimming are currently practicing and competing. Please see Board agenda for list of upcoming activities.
- Powerlifting, which is a spring sport, is also practicing.

Service and Support Administration: John Vennetti, Director of Service and Support Administration, updated the Board on:

- *Trauma Informed Care Collaborative* met last Wednesday. Next meeting will be in January. Working on a name and mission statement.
- The SSAs continue to do a good job with the Waiting List. There are only 28 people left with assessments to be completed or removed from the list.
- HPC rates and HPC mileage are increasing January 2020.
- Britta Hough from DODD was here last Monday updating the SSAs on rules and working through any issues with day program voc/hab issues and employment.
- Units A and B are donating to the Portage County Jobs and Family Services new group home and the SSAs are donating to the Streetsboro Family Christmas.
-

Recap of Personnel Actions for November 2019

As of November 2019, there were 90 employees including six (6) intermittent positions and one (1) vacancy.

Positions Added/Abolished:

Added:

Abolished:

Job Postings/Vacancies:

Substitute Instructor (Children's Services), posted February 20, 2019 until filled, status, Open

Physical Development Specialist (APE), 240 days, 14 hrs/week (Children's Services), vacant August 26, 2019, posted July 8-22, 2019, filled, effective on or about December 5, 2019

Business Management Supervisor, 260-262 days, 8 hrs/day (Fiscal), posted September 10-24, 2019. Filled November 25, 2019

Supplemental Positions:

Athletics Coach (April - June), vacant September 1, 2019, posted July 12-26, 2019, Vacant
Assistant Athletics Coach (April - June), vacant September 1, 2019, posted July 12-26, 2019, Vacant

Softball Coach [2] (July - September), vacant September 1, 2019, posted July 12-26, 2019, Vacant

New Hires:

Jasmine Golden Business Management Supervisor, 260-262 days, 8 hrs/day (Fiscal), effective November 25, 2019

- Promotions/Transfers:**
- Reclassifications:**
- Additional Assignments:**
- Supplemental Agreements:**
- Separations:**
- Retirements:**

Reviewed October 2019 Enrollment Report with enrollment of 1000 beneficiaries for the month of November with an increase of thirty-six (36) and a decrease of twenty (20) beneficiaries from October 2019.

No Interim Superintendent report.

The President announced the Organization and Regular Board Meeting:
 Organizational Meeting Wednesday, January 15, 2020, 5:00pm
 Regular Board Meeting to follow, at the Dennis M. Coble Administration Building

The President asked if any other business needed to come before the Board. There being none, she called for a motion for adjournment at 7:07pm

Motion by C. Fruscella
 Second by W. Tarver
 Motion carried by voice vote.

INFORMATION

- December 2019** Twelve Days of Christmas, Happy Day School
- Monday, December 23, 2019-Wednesday, January 1, 2020** 240-day Staff Winter Break other than Children’s Services Program
- Monday, December 23, 2019-Friday, January 3, 2020** School-age Students/Staff Winter Break
- Monday, December 23, 2019-Thursday, January 2, 2020** 240-day Children’s Services Staff Winter Break
- Thursday, January 2, 2020** 240-day Staff return from Winter Break other than Children’s Services Program
- Friday, January 3, 2020** 240-day Children’s Services Staff return from Winter Break
- Monday, January 6, 2020** School-age Students/Staff Program Resumes
- January 2020** Board Eligible Family Swim on hold due to Lifeguard availability
- Saturday, January 11, 2020** Knights of Columbus Basketball Shoot-Out, Happy Day School
 Registration and warm ups start at 11:00am and the shootout begins at 12:00 pm
- Monday, January 13, 2020** Parent Council Meeting, Reed Memorial Library, 6:30 PM
- Monday, January 20, 2020** MLK Birthday-Agency Closed

L.E.A.P Self-Advocacy Group

Day Meetings: January 15, 2020, Reed Memorial Library Jenkins Room, Ravenna, 9:30-11:00am
 February 19, 2020 Reed Memorial Library Jenkins Room, Ravenna, 9:30-11:00am

Special Olympics

Basketball

Thursday, December 19, 2019 Game at Mahoning Public, 6:30pm, St. Michael Parish, 300 N Broad St Canfield, Ohio 44406
Thursday, January 9, 2020 Game Vs. Stark Public, 6:30pm, Immaculate Conception Parish Hall, 251 W Spruce St, Ravenna, OH, 44266
Monday, January 13, 2020 Game at Lake County, 6:30pm, 8090 Broadmore Rd Mentor, OH 44060

Swimming

Sunday, January 19, 2020 NE Regional Swimming Qualifying Meet, 9:30am-4:00pm, C.T. Brainin Natatorium 1715 Harrison Ave. NW, Canton OH 44708

Fundraiser: Acme Community Cash Back—*When you buy store brands at your local Acme Fresh Market between August 8 and December 28 the Special Olympics Program can earn 7% cash back. Drop your receipts in Collection boxes at the Administration Building, Happy Day School and Community and Provider Relations department by Friday, February 7, 2020.*

Respectfully Submitted,

Beverly Puleo, Assistant to the Superintendent

Michelle Sahr, President

Kelly Butler, Secretary