

Portage County Board of Developmental Disabilities

2606 Brady Lake Road
Ravenna, Ohio 44266

ANNUAL ORGANIZATION MEETING MINUTES

JANUARY 16, 2019

Dennis M. Coble Administration Building

At 5:00pm, the **OATH OF OFFICE** was Administered by: **Portage County** Probate Judge Robert Berger to:
Re-appointed Board Member by the Probate Judge: *Kelly Butler*

Michelle Sahr, 2018 President, called the organization meeting to order at 5:02pm

Board Members present by roll call: K. Butler, C. Fruscella, J. Gargan, C. Michael, T. Moran, M. Sahr, W. Tarver.

The President Recognized Re-appointed Board Member

Re-appointment by the Probate Judge with Oath of Office administered January 16, 2019 for the term effective January 1, 2019 through December 31, 2022—**Kelly Butler**

ELECTION OF OFFICERS

Nominations

1. **President** Michelle Sahr
Motion by Timothy Moran
Second by John Gargan
Motion carried by voice vote

2. **Vice-President** John Gargan
Motion by Cheri Michael
Second by Timothy Moran
Motion carried by voice vote

3. **Secretary** Kelly Butler
Motion by Timothy Moran
Second by John Gargan
Motion carried by voice vote

Motioned to establish regular meeting dates and times as:

- Third Wednesday, 5:00 p.m. at the Dennis M. Coble Administration Building
- No scheduled meeting for July 2019
- Meeting date, time, location, is subject to change and notice placed in the Record Courier, website, and *Expressions* newsletter.

Motion by Kelly Butler
Second by William Tarver
Motion carried voice vote

2019 ETHICS COMMITTEE APPOINTMENTS by 2019 President, Michelle Sahr, as follows:

Chair: John Gargan
Member: Timothy Moran

Member: William Tarver

2019 COMMITTEE APPOINTMENTS by 2019 President, Michelle Sahr, as follows:

1. FINANCE/HUMAN RESOURCES

Chair: Timothy Moran
Member: Carol J. Fruscella
Member: Cheri Michael

2. PROGRAM/POLICY/RESIDENTIAL

Chair: Kelly Butler
Member: John Gargan
Member: William Tarver

3. TRANSPORTATION/FACILITY

Chair: Cheri Michael
Member: Carol J. Fruscella
Member: Kelly Butler

4. ADMINISTRATIVE RESOLUTION OF COMPLAINTS

(will only meet upon a beneficiary appeal) As per Policy 4.49

Chair: William Tarver
Member: John Gargan
Member: Timothy Moran

DODD requires board members to complete four (4) hours of in-service training. The Director of DODD will identify topics by January 31, 2019; In-services scheduled at the discretion of Superintendent/Board Members

The President asked for a motion for adjournment at 5:07pm

Motion by Cheri Michael
 Second by John. Gargan
 Motion carried.

Respectfully submitted:



Beverly Puleo, Assistant to the Superintendent

A handwritten signature in blue ink that reads "Michelle Sahr". The signature is written in a cursive style with a long, sweeping tail on the letter 'h'.

Michelle Sahr, President

A handwritten signature in blue ink that reads "Kelly Butler". The signature is written in a cursive style with a long, sweeping tail on the letter 'l'.

Kelly Butler, Secretary